Weekly Cleaning Checklist

Task	Date	Supervisor Initials
Remove all items from the dry storage shelves and wipe down/sanitize well		
Remove all items from office chair and desk and wipe down/sanitize well		
Take apart, wipe down/wash, and sanitize all small equipment (blender, meat grinder, slicer, etc.) very well		
WIpe down/sanitize all kitchen walls		
Pull all large equipment forward from the walls and clean floors/behind equipment/walls (coolers/tables/etc.)		
Change the deep fryer oil, clean fryer following the standard procedure		
Remove all items from the reach-in coolers/freezers and wipe down/sanitize the inside of the units		
Clean the flat top grill following the standard procedure		
Properly clean the interior and exterior of all coolers		
Take apart KDS tablet from case + ticket/receipt printer and wipe well		
Remove water from bain marie and wipe down/sanitize		
Wash all trash bins with soap and water in sink (Dry completely before replacing the trash bag)		
Remove panels and deep clean hood ventilation		
+		