Date:_____

Steward Closing Checklist	
Task	**Initials**
Clean and put away final dishes brought back from all kitchen stations	
Drain and wipe down all sink areas	
Replace all trash bins with new bags and throw used trash bags into the dumpster	
Sweep and mop all kitchen floor surfaces (Underneath all tables, coolers, shelving units, etc.)	
Turn off and filter fryer oil + clean fryer	
Turn off and clean grill	
Turn off and clean bain marie	
Wipe down all squeeze bottles and seasoning shaker bottles	
Remove all items from the wall mounted shelves and wipe down/sanitize	
Wipe down all kitchen surfaces and sanitize thoroughly	
Check all cooler/freezer temperatures	
+	
Supervisor Approval of Station	**Supervisor Initials:**